GRANTS MINISTRY

Rapid Response Grant Application Information

Please review the information in this packet prior to submitting the application.

History

- Launched in 1999 and re-established in 2008, the Grants Ministry fulfills the third element of the United Methodist Foundation of the Northeast (the Foundation) charter: *"To aid and give financial assistance to religious, charitable, and educational causes and institutions of the United Methodist Church, particularly those of the New England Annual Conference (NEAC)."*
- Funding for the Grants Ministry is provided by: *The G. Neil Harper Endowment for UMF Grant Program*, the *G. Neil and Anne Yost Harper Endowment*, *Friends of the Foundation*, the Foundation Board of Directors, and staff. This ministry is committed to modeling active and faithful stewardship by providing grants. The Foundation Board determines the amount of funds available each year.

Purpose

- These grants are awarded to accommodate requests for ***immediate support in time sensitive situations***. These grants might be outright or matching as determined by the Foundation's Grants Committee.
- They may be used to:
    - Promote/develop generous funding for new or existing ministries
    - Encourage stewardship development
    - Bring existing ministries to a new level
    - Start a new ministry
    - Encourage community involvement
    - Expand resources
    - Support other areas of ministry as approved by the Grants Committee
- The funds cannot be used for salaries.
- No capital improvements or deferred maintenance. To apply for a loan for such work, contact Tom Kinney of the Foundation's Loan Program.

Goals

- The goals to be accomplished through the Foundation's Grants Ministry include:
    - Funding strategic, vital, and creative ministries of United Methodist organizations and faith communities of the New England Annual Conference.

- Developing partnerships with churches as well as agencies and committees of the New England Annual Conference in various ministry and mission projects.

Process

- Requests must fall within the purpose and goals of the Foundation's Grants Ministry.
- Completed Applications include all required materials as described. Incomplete applications will not be accepted.
  - During the application process the Foundation's Grants Committee may request further information or visit the program site.
  - Applications will be submitted electronically in one PDF.
- In most cases, the completed application will be reviewed within (2) two to (4) four weeks of receipt at the Foundation.
- Grants up to $2,500 will be awarded based on available resources.
- Grants are one-time awards.
- Regardless of the application request, grants may be awarded as outright or matching as determined by the Foundation's Grant Committee.
- Organizations and faith communities are encouraged to secure additional funding from other sources.

Review and Award Process

- Completed applications will be received at the Foundation throughout the year.
  - Incomplete applications will not be accepted.
- Proposal will be checked for alignment with the purpose and goals of the Grants Ministry.
  - Those who submit applications that do not align with the purpose of the Grants Ministry will be notified.
- If in alignment, the application will be submitted to the Grants Committee for review.
- The decision by Grants Committee will be conveyed to grant applicant.
- Recipient and the Foundation will enter into a Grant Award agreement with the following responsibilities for the recipient:
  - Sign and return the Grant Award agreement to the Foundation.
  - The awarded grant funds will be used within 12 months of the grant award and in accordance with the details of the approved grant application.
    - If circumstances change and such compliance is not possible, please contact Adama Brown, Director of Impact and Grants.
  - The recipient organization will acknowledge the United Methodist Foundation of the Northeast Grants Ministry as a partner in the grant ministry funded area of ministry on their website and other promotional materials. Copies of such materials will be submitted to the Foundation with the final report.
  - The final report will be submitted within the time as agreed to in the Grants Award agreement. Please include stories and pictures describing the impact of the grant supported ministry as part of this report. Such information will be used to promote the Grants Ministry in the future.

Any questions concerning this process please contact Adama Brown, Director of Impact and Grants