United Methodist Foundation of the Northeast

GRANTS MINISTRY

ANNUAL GRANT APPLICATION

INTRODUCTION

The United Methodist Foundation of the Northeast's Grants Ministry seeks to empower faith communities and organizations in the New England Annual Conference of the United Methodist Church in their ministry for Christ and service with the communities around them.

The goals for the Annual Grants ministry are to develop or enhance partnerships with faith communities and agencies within the New England Annual Conference by funding strategic, vital, and creative ministry.

Proposals for Annual Grants should reflect, and comply with, all aspects of the Foundation's "Information for Applicants."

APPLICATION INSTRUCTIONS

Completed applications will include all items listed below at the time of submission. Incomplete applications will not be accepted. If there are any questions about the application and grant process, please contact Adama Brown, Director of Impact & Grants.

Completed applications may be submitted electronically in one PDF no later than 11:59 pm on May 15th to grants@umfne.org.

CHECKLIST OF APPLICATION CONTENTS

- ☐ Annual Grant Application
- ☐ Project Line-Item Budget *(Use Foundation Grant Budget Common Document)*
- ☐ Organization/Parent Organization Budget *(if applicable)*
- ☐ All Other Committed, Pending or Requested Funds Summary
- ☐ Verification of Nonprofit Status *(unless UMC of NEAC)*
- ☐ Two Letters of Support. **One letter from either your NEAC** *District Superintendent, Bishop, Bishop's Assistant, or Director of Congregational Ministries.* ***The second letter should be written on behalf of*** *the Church Council, Admin Board, or a similar leadership committee reflecting their support of the project. It cannot be written by the author of the grant.*

42 Route 111 / Suite 200 / Derry NH 03038
phone: (800) 595-4347 / email: grants@umfne.org

GRANTS MINISTRY ANNUAL GRANT APPLICATION

Name of Applicant Organization		
Address		
City/State/Zip		
Contact Person	Title	
Phone Number	Email	
Alternate Contact Person	Phone	Email
Organizational Mission and Non-Profit Status (Please provide proof if not a UM church)		
Project Name/Purpose		
Total Amount of Project Budget		Grant Amount Requested (Not to exceed $5,000)
Project Start Date		Expected Duration of Project
Organizations receiving Grants Ministry funds acknowledge that these funds are to be used solely in support of the purposes specified in the grant request submitted to the Foundation and as reviewed and approved by the Foundation's Grants Committee. Organizations receiving funds agree to adhere to the Foundation's reporting requirements, including yearly progress reports, actual budget of expenses, and other information as requested by UMFNE. The above conditions of grant awards are hereby accepted and agreed to as of the date specified below:		
Title and Name of Organization/Board/Council Officer		
Signature of Contact Person		Date

GRANTS MINISTRY ANNUAL GRANT APPLICATION (CONTINUED)

Population Served: (check all that apply)

___ Children
___ Youth
___ Adults
___ Older Adults
___ Women
___ Ethnic community:
(Please specify) _____
___ Other

Geographic Area: (check all that apply)

State: ___ MA ___ NH ___ ME ___ VT ___ CT ___ RI

___ Urban ___ Rural ___ Suburban

Cooperative Parishes:

If applicable, is your organization or congregation part of a Cooperative Parish?

___ Yes
___ No
___ Not Applicable

If yes, please name the Cooperative Parish:

Please provide clear and concise responses. This section is limited to provided space.

1. Tell us about your organization. What is your mission, what is your purpose, and what are your main activities? (1,200-character limit)

2. Please describe your proposed project, including the need it addresses and why an Annual Grant is important to move this work forward at this time. *[These grants are not for capital improvements or deferred maintenance. To apply for such a loan contact Tom Kinney, Loan Officer at tkinney@umfne.org.*
{2,000-character limit)

3. How does your project align with and reflect the Foundation’s Grants Ministry purpose and goals as described in the "Information for Applicants" document? (2,000-character limit)

4. How will the Grants Ministry funds be used within the project? Please describe your budget and how it supports the work you plan to carry out. *Please provide a narrative description of the budget you are including in your application.* *{1,000-character limit)*

5. What outcomes do you expect from this project? Please describe how you will track your progress and know if your project is making a difference during the program. *You will be expected to reference the outcomes in the final report due at the conclusion of the grant award period.* *{1,000-character limit)*

6. How do you plan to continue this program after the grant ends? Please describe any resources, partnerships, or funding that will support its future. (1,200-character limit)

7. Please share any additional information that strengthens your application and contributes to the project's success, including any potential community or funding partners involved in this work. (1,000-character limit)

Application must be received by 5pm, May 15th.